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**CONFIDENTIAL**

28 September 1964

MEMORANDUM FOR THE RECORD

SUBJECT : JOT Training for Headquarters Functions

25X1A REFERENCE: A. Memo from AC/OS/TR to [REDACTED], dtd 8 Sep 64,  
Subj: Operations Course Coverage of Headquarters  
Functions for JOT's

25X1A B. Memo from [REDACTED] to AC/OS/TR, dtd  
10 Sep 64, subject same as Ref. A. above

25X1A 1. I received a call from the DDTR indicating that Reference B.  
had been passed to the DDP/TRO for his comments. The DDP/TRO  
agrees with C/OT [REDACTED] that Headquarters training in the Clandestine  
Services is a responsibility of the component to which the JOT is  
assigned. It should be done through on-the-job instructions and  
participation in certain advanced and specialized courses presented  
at Headquarters. The DDP/TRO will make sure that the Clandestine  
Services recognizes its responsibility for training as outlined above.

2. It is suggested that one of the specialized training courses  
described above, which should be taken by all JOT's following  
completion of the OC, would be the proposed Clandestine Services  
Name Check Course. It will be highly unlikely that the JOT's would  
be able to go to the Clandestine Services Name Check Course  
immediately following their completion of the OC. However, it is  
recommended that they be given an opportunity to participate in  
this course at the earliest opportunity.

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GROUP 1  
Excluded from automatic  
downgrading and  
declassification

3. The DTR has been advised of the above and is in agreement with the recommendations.

  
Acting Chief, Operations School/TR

25X1A

**Distribution:**

- 0 - DT/
- 1 - DTR
- 1 - C/JOTP (w/cys. Ref A&B)

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